

Hauraki Primary School
Policy Document

Parent /Caregiver Involvement

Rationale:

Parent/Caregiver (Parent) involvement and assistance in the educational programmes including sports and cultural activities organised by the School inside and outside of the classroom is of benefit to the students and to the School.

Purpose:

To provide guidelines that govern the involvement and assistance of parents to ensure their involvement is well managed and coordinated.

Guidelines:

- 1) Parent involvement in education programmes shall at all times be under the control and direction of the teacher or teachers concerned.
- 2) Parents are required to respect as confidential of all information they may acquire or receive in relation to any student in the course of that parent's involvement.
- 3) Where practical, parents who are requested to be involved in a school programme should receive a letter generally in the form set out as Appendix 1.
- 4) All concerns a parent may have should be discussed with the teacher(s) concerned or the Principal.

Signed:  _____

Date: 6/6/13

Chairperson Board of Trustees

Review Date Term 4, 2015

Appendix 1

Dear Parent/Caregiver,

Thankyou for your willingness to assist in a classroom. 'Your' teacher would have liaised with you as to appropriate dates and times.

Objectives

- To assist the class teacher
- To increase the opportunity for one to one ^{or small group} interaction between adults and children
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Requirements

- To assist under teacher direction
- To assist as and when necessary
- To respect the confidentiality of the progress of individual children
- To accept that there is a quasi professional role
- To respect classroom management strategies

Thankyou for your assistance. This support is appreciated by teachers.

Clarinda Franklin