

Minutes of the Hauraki School Board Meeting

Held on 11 May 2026 at 6:00pm

Attendees: Sarah Gold (**SG**), Abbie Featherstone (**AF**), James Hawes (**JH**), Jolly Morgan (**JM**), Hamish Miller (**HM**), Clarinda Franklin (**CF**) and Logan Burson (**LB**)

Present: NA

Apologies: NA

Location: Hauraki School Staff Room

Conflicts of Interest: None

(1) Previous Minutes

The Board acknowledged and accepted the minutes of their previous Board and Committee meetings held on 16 March 2026.

(2) Treasurer's Report

- (A) JM presented the monthly financial report to 31 March 2026 and noted that the school's finances were tracking to budget.
- (B) SG noted that income from overseas students was tracking slightly behind budget. CF acknowledged this but didn't feel that it was the result of any particular action by the school. This, together with certain expenses, particularly relating to the pool, lead the Board to revisit their prior conversation about alternative revenue streams and to reiterate the importance:
 - (i) of staying in close contact with the PTA such that the PTA have visibility of upcoming expense items; and
 - (ii) being alive to possible opportunities to seek additional donations (particularly when sending out materials relating to fundraising events).
- (C) JM then presented the school's annual accounts for the year to 31 December 2025. It was noted that these did not differ, in any material respect, from the FY25 financials previously considered by the Board. Following review of the materials, the Board approved HM, as the Presiding Member to execute the Financial Statements and the accompanying Management Representation Letter.

(3) Principal's Report

- (A) The Principal's Report was taken as read and the Board thanked CF for the many activities being undertaken at the School (including the school production and the leadership day).
- (B) The Board asked CF for an update on the heating/cooling system for the junior school block. CF noted that she was in discussions with the Ministry of Education as to whether the appropriate systems had been installed and, if not, whether the Ministry would fund a solution. The Board, naturally, expressed a strong preference that any solution should not leave the school worse off.

- (C) The Board revisited their prior discussion as to whether or not, given its cost, Kindo was the most effective administrative platform for the school to operate on. The board concluded that, currently, the advantages of the system outweighed the disadvantages but that this should be kept under review and alternatives should be considered.
- (D) HM noted that, having reviewed the 3 year strategic plan in detail, he regarded some of the targets as challenging and queried whether or not the Board should revisit some of these targets. The Board decided that, since the Annual Plan does not need to come into effect until the beginning of 2027, they would re-consider the plan in their October 2026 board meeting.
- (E) The board went on to discuss the increasing use of powered bikes and scooters on school grounds, particularly at weekends. In addition to the possible damage that these were likely to cause to the field as the weather deteriorates, the Board were concerned as to the health and safety implications both for the riders of these vehicles and other users of the school. As a result, the Board asked CF to impose a ban on these vehicles on school grounds. CF undertook to notify the community and to consider appropriate signage.

(4) **Policies**

The Board considered and ratified the School policies relating to:

- (A) Teacher's Laptop Usage; and
- (B) Travelwise.

(5) **Health and Safety**

CF informed the board that no incidents had occurred since the last Board meeting which needed to be brought to the Board's attention.

(6) **Meeting Close**

The meeting closed at approximately 7:00pm.

Signed:  _____

Dated: 25.05.2026

Presiding Member, Hauraki School Board