Minutes of the Hauraki School Board Meeting

Held on 3 August 2026 at 6:00pm

Attendees: Sarah Gold (**SG**), James Hawes (**JH**), Jolly Morgan (**JM**), Hamish Miller (**HM**), Clarinda Franklin (**CF**) and Logan Burson (**LB**)

Present: NA

Apologies: Abbie Featherstone

Location: Hauraki School Staff Room

Conflicts of Interest: None

---

(1) **Previous Minutes**

The Board approved and adopted the minutes of their previous meeting held on 22 June 2026 as a true and correct record.

The following matters arising from the previous meeting were noted:

(A) There was no update on the availability of the Government fund for solar energy installations for the funding of solar panels on the roof of the junior school.

(B) The Board continued their discussion from the previous meeting as to how best to match school funding to operational expenditure. The discussion focussed on:

(i) Continuing to work with the PTA to ensure that PTA funding covers not only initial capex but also ongoing operational expenditure relating to particular projects. In this context, HM updated the Board on his meeting with the PTA and noted that their conversation had made progress but that he would need to continue to work with the PTA on this point.

HM noted that the PTA continued to be interested in a possible local property acquisition for the benefit of the school. The Board discussed this possibility and concluded that, in the absence of funding from the Ministry of Education, caution was required given the need for a boost in core funding before additional projects could be taken on.

(ii) The possibility of increasing donations to better match the funding requirements of the school. Various ways of framing such a request to parents were discussed including small incremental increases to the regular donations as well as additional requests for more significant donations (either tied to particular expenses or to cover school operational expenditure generally).

The Board agreed that this discussion was critical to the long term wellbeing of the school community and agreed to progress proposals for additional funding from both the PTA and via donations.

(2) **Treasurer's Report**

The Treasurer's Report was taken as read (noting that key concepts had been covered under matters arising above).

(3) **Principal's Report**

(A) The Principal's Report was taken as read.

(B) CF noted that, given ongoing issues with the quality of the existing school shirts (particularly those of the boys'), she had taken steps to switch suppliers. The Board welcomed this development and discussed when the change would come into effect and the desirability of trying the new shirts before moving away from the existing supplier. CF noted that, in any event, the current supplier had 6 months' of stock which, given the long relationship, she felt it was appropriate the school assist with. The Board agreed and asked CF to procure some samples of the new shirts for testing whilst the existing supplier's stock was wound down.

(4) **Policies**

The Board reviewed the following policies as part of their triennial review:

(A) **Copyright:** the Board considered the policy to be satisfactory (it being noted that the policy had already been reviewed and signed off in late 2025).

(B) **Maori and Pasifika Engagement and Achievement and Te Tiriti o Waitangi:** The Board considered these policies and agreed that these important concepts should be consolidated within a single policy. SG undertook to re-write the policy accordingly.

(5) **Health and Safety**

CF reported that, since the last meeting, a child had sustained an injury from glass on the school playing field. The Board discussed whether anything could have been done to prevent the incident.

CF confirmed that the field was thoroughly checked following the incident and only this one piece of glass was found. As a result, the Board concluded that it was a one-off accident which routine checks would have been unlikely to prevent.

CF and LB noted that the child's recovery was progressing well.

SG noted that additional Health and Safety reporting requirements were being implemented. HM undertook to look into these additional requirements, including whether an enhanced risk register was required.

(6) **Meeting Close**

The meeting closed at approximately 7:30pm.

Signed: ______________________ Dated: 7/9/2026.

Presiding Member, Hauraki School Board