

Hauraki School Policy Document

Copyright

Rationale

The Copyright Act 1994 (the Act) aims to protect, preserve and develop the rights of creators and copyright owners. Copyright is a property right that exists in:

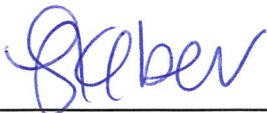
- original literary, dramatic, musical, or artistic works
- sound recordings
- films
- communication works
- typographical arrangements of published editions

Purpose

To ensure that staff are aware of and comply with copyright rules.

Guidelines

1. The school will respect all copyright rights including:
 - the rights of owners of third-party material used in teaching,
 - the rights of students in all material they create in and for school,
 - the rights teachers have in material they created prior to being employed at the school and in material created while employed at the school.
2. The school will comply with the Act, including sections that relate to educational purposes and library use.
3. The school will purchase appropriate copyright licences where its use of copyright material exceeds that permitted under the Act and the school will comply with the terms of these licences.
4. While acknowledging that the school can not control all actions of its students, the school will endeavour to educate students on copyright use, including referencing, approved copying, and proper use of electronic material and downloadable music.
5. The school will set up copyright procedures within the school to facilitate compliance with this policy, including training and education of staff.

Signed: 

Date: 7/11/2022

Presiding Member of the Board

Review Date: Term 3 2025

Related Policies: ICT