

# Hauraki School PTA Inc.

## AGM Minutes 2019

Tuesday 6 March 2019, 19:30 PM

Location: Hauraki School staffroom

### 1. Welcome

### 2. Apologies

Attended		Apologies	
Clarinda Franklin Susie Signal Dave Main Bianca Cornforth Sarah Furlong Ros Nikki Horne Grant Thomlinson David Goodman Iska Girard De Soucanton Helen Marantes Emily Somerville-Ryan	Principal Chair Vice-Chair Secretary	Bridget Fogarty Phil McDonald Meena Dermott	Treasurer

### 3. Minutes of previous AGM

Approved by Nikki, seconded by Clarinda. Carried.

### 4. Chairperson's report for 2018

Despite the chair's absence for 3 months of 2018 everything ticked along.

The main foci were to sort out PTA's technology and systems, and these are still in progress.

A number of really good fundraisers were held throughout the year. High-income events included:

<input type="checkbox"/> Fact-a-thon	\$14,000
<input type="checkbox"/> Quiz night	\$5,500
<input type="checkbox"/> Calendar	\$2,400
<input type="checkbox"/> Sausage sizzles	\$8,400

Susie advised the PTA that as this is her last year as a Hauraki School parent, she is reducing her role within the school and will not be seeking re-election. She will, however, run the Twilight Fair one last time and support new role-holders as they step into her giant shoes.

The PTA thanks Susie for all of her amazing work, leadership, drive and determination over many, many years. You're awesome. Fact.

### 5. Treasurer's report for 2018

Due to the treasurer's not being able to attend, the chair tabled his report for 2019.

Phil has advised that he will not continue in his role as treasurer as his children are leaving the school. Phil has offered to do a soft handover to the new treasurer.

The PTA thanks Phil our retiring treasurer for the time and effort that he has put into this role. His capability, enthusiasm, and reliability were highly valued, however his sense of humour was the key attribute he brought to the role. This sentiment was heartily endorsed by the whole PTA.

Full financials for 2018 will be appended to these minutes.

<input type="checkbox"/> Operating profit	\$33,000
<input type="checkbox"/> Distributions to Board of Trustees (BoT) for short-term goals	\$2,800
<input type="checkbox"/> Total assets @ end of 2018 (+27,554 on 2017)	\$156,960
<input type="checkbox"/> Total assets @ end of 2017	\$129,409

The decision made in 2017 to split funds raised 70% for the school's swimming pool replacement, 30% for short/mid-term projects. Current split:

<input type="checkbox"/> Pool/long-term 70%	\$117,000
<input type="checkbox"/> Short/mid-term 30%	\$37,000

Action: Susie / new treasurer and Grant T. to pick up offline claiming GST back if we donate items to the school.

In future financials the PTA will show no ownership of items purchased e.g. BBQ, pergola etc as these are purchased as donations for the school. This will be confirmed with the BoT treasurer.

## 6. Principal's report for 2018

A detailed report on 2018 in the form of the schools' Annual Report will shortly be available for download from the school website, Board of Trustees section.

IN short, however, property is the big event of 2019, as the planned building works begin to occur.

## 7. Election of office holders for 2019

Role	Candidates	Nominated by	Seconded by
Chair	Bianca	Bridget	Dave M.
Vice Chair	Dave M.	Bianca	Emily
Treasurer	-		
Secretary	Sarah F.	Susie	Nikki

All nominated candidates were selected. No nominations were received for the role of treasurer.

**Action:** invite the wider school community to be Treasurer.

A new role Head of external communications was proposed, in order to create content for the school newsletter. While there was some initial interest, after the meeting the new secretary, Sarah F. adopted this task as part of her role.

**Meeting closed at 8.09pm**

**Next meeting date TBC at final PTA meeting of 2019.**