

Hauraki School Board Meeting Minutes
7:30pm, Monday 27 September 2022

Present: Paul Barber, Logan Burson (Staff Rep), Clarinda Franklin (Principal), Sarah Gold, Sarah Keber, Queenie Lai, Emily McRae, Christopher Pipes (Staff Rep)

Conflicts of Interest:

[None noted.]

Minutes of Previous Meeting:

Resolved that the minutes of the meeting held August 2022, having been distributed to those present at that meeting, are approved.

Officeholders:

Resolved that the following appointments take effect from 27 September 2022:

- Chairperson - Sarah Keber
- Treasurer - Queenie Lai
- Secretary - Sarah Gold

The Principal shared induction slides, referencing the Board's charter and strategic plans.

Principal's Report:

The Principal spoke to the reports distributed by email prior to the meeting, including an indication of equity index funding, updates reported against the annual plan (including the ongoing implementation of the structured literacy programme and associated professional development), and an update on student roll numbers.

Financial Report (including Property):

The Chair spoke to the August 2022 Financial Report, distributed by email prior to the meeting. The Principal explained the completion of property projects associated with the new junior classroom block, the role of the PTA and Ministry of Education in the development of the new school pool (and how this fits with the 5 and 10 year property plans), and noted repairs to middle school classrooms and painting projects are ongoing.

Action: Chair to circulate full budget to new board members.

Policy Reviews:

Deferred to the next meeting.

Health and Safety:

No incidents or near misses to report.

Action: responsibility for updating the Health and Safety register to be allocated [to a Board member].

Risk Register:

No new items to report.

General Business:

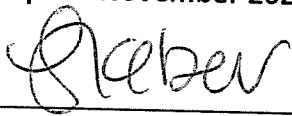
The Board discussed the importance of being accessible to the wider school community and resolved to set up a dedicated email address for the Board, which Emily agreed to monitor in the first instance. **Action:** email address [board@hauraki.school.nz] to be set up.

The Board noted the general challenges associated with staff retention and recruitment at a time of elevated costs of living.

The meeting closed at 9:20pm.

Next meeting: 6pm 7 November 2022.

Signed: _____



Dated: _____

7/11/2022.

Presiding Member, Board of Trustees