

**Hauraki School**  
**BOARD MEETING MINUTES**

**Monday 26 March 2018**  
**7.30pm**

**Present:** Brendon Clark (Chair) Grant Signal (Treasurer), Jennine Cassidy (Secretary), Melanie Toft, Lucy Moffitt, Christopher Pipes & Clarinda Franklin (Principal)

Also present: Logan Burson, Grant Thomlinson, Jackie Gulik & Nikki Horne

**Apologies:** None

Brendon Clark opened the meeting by thanking everyone and distributing an article from 'Boardroom' regarding how for John Key, the ability to engage in robust debate and consider diverse opinions is integral to board functioning.

Invited speaker Jackie Gulik talked to the requirements and progress of the Pedestrian crossings proposed for Jutland Road, Walter Street & Waitemata Street. It is critical that the school submits our own feedback to Auckland Transport before the 29<sup>th</sup> March. In principal, the Board supports the crossings, however, there is concern around the closeness of crossings to corners and how they are expected to be monitored. **ACTION: Clarinda Franklin to talk to AT and submit feedback on behalf of the Board.**

Invited speaker Nikki Horne presented a communication piece relating to the proposed school pool. This is a drilled down version of the original proposal showing a history of events, who was involved, what was looked at and recommended to the board. The pool committee is committed to moving ahead and the Board confirmed that we are on-board with the proposal.

**Previous Minutes:** Read and Accepted by Brendon Clark & Melanie Toft

**Matters Arising:**

- Crisis Management policy is now ready to be signed off.

**Treasurers Report:** Read and Accepted by Melanie Toft & Lucy Moffitt.

- Mary is busy finalizing the end of year financial accounts, ready for the audit due shortly.
- An updated budget was distributed to the Board. Of note were the changed in costs where the accounts for 2017 had higher costs than what was previously budgeted i.e. change in law for lease costs, higher administration costs in accounting, heating, water and property costs. The overall impact is

a Net Cash Deficit increase from \$30k to \$45k. This revised budget was approved by the Board.

**Principal Report:** Read and Accepted by Grant Signal & Logan Burson

- Clarinda Franklin presented her Principal report in the new format. The format received mixed reviews, however we will trial it for a couple more meetings and roll it out on Google docs.

**Policies:**

The following policies were reviewed in accordance with our strategic Aim 2.10, which complies with all MOE requirements: *New Entrants Evaluation policy*; *Community Consultation policy*; *Social Media policy*; *Child Restraint policy*.

- *Social Media Policy* - It was decided that this is not required, however we will continue to monitor this.
- The *New Entrants Evaluation policy* requires a few minor wording amendments then it will be ready to be signed off.
- The *Community Consultation policy* requires a few minor wording amendments then it will be ready to be signed off.
- The *Draft Child Restraint policy* will be distributed to the Board via email for review and comment, with a view to have it ready for signing off at the next meeting. **ACTION: Jennine Cassidy to distribute.**

**General Business:**

- The re-election of offices was confirmed, including the Chairperson and the Privacy office.
- The Board acknowledged the outstanding efforts from Christopher Pipes, Clarinda Franklin and the rest of the staff and parents that organized and ran a successful school camp. It is a reflection of how well it is run, with so many kids loving the camp. Christopher Pipes presented a detailed report, and once again thanked the Board for the ongoing support.

**Meeting Closed at 9.30pm**  
**Next Meeting: 14<sup>th</sup> May, 2018**



Brendon Clark  
Chairperson, Board of Trustees

Date: 7 May 2018