

**Hauraki School
BOARD MEETING MINUTES**

**Monday 17th June 2019
7.30pm**

Present: James Greenway, Jennine Cassidy, Melanie Toft, Sarah Heron, Sarah Keber, Christopher Pipes, Logan Burson & Clarinda Franklin

Also present: Grant Thomlinson & Matthew Manning

Apologies: None

The meeting opened with Acting Chair James Greenway officially welcoming the New Board.

Previous Minutes: Read and Accepted by Melanie Toft and Clarinda Franklin

Matters Arising:

- The Discipline, Staff Discipline, Sports and the Sensitive Expenditure policies are now ready to be signed off.
- A letter to the neighbours still needs to be sent out with an update on the progress of the 10-Block classroom build.
- Clarinda Franklin has added communication regarding Hauraki's anti-bullying stance in the school newsletter, and has committed to continued two-way communication between parents and the school.

Election to office:

Clarinda Franklin called for nominations for Chairperson and Treasurer.

- James Greenway was nominated as Chair; this was seconded by Sarah Heron and accepted by the Board.
- Melanie Toft was nominated as Treasurer; this was seconded by Christopher Pipes and accepted by the Board.

Treasurers Report:

- No financial report ready at this time.
- Melanie Toft will meet with outgoing Treasurer Grant Signal before the next meeting to review and handover as necessary.

Principal Report: Read and Accepted by Sarah Keber & Christopher Pipes

- The PTA school wide knowledge-a-thon raised approximately 20k.
- The triennial Dance Curriculum review has now been completed.
- The Inquiry School Scheme has been reviewed and Logan Burson presented the Inquiry Curriculum Review. This has been an ongoing work in progress for over 2 years and included coverage for the teaching of Science, Social Science and Technology curriculums.
- Extension teacher Sandy Coutts has returned to teach three maths, and one writing group each Friday.
- Mid year testing is nearly complete and all teachers have been provided two testing release days.

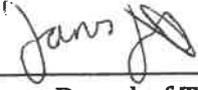
Policies:

- The Drug and Alcohol policy was reviewed with no changes required.
- The Curriculum Delivery policy was reviewed with no changes required.

General Business:

- Clarinda Franklin presented an overview of the Board responsibilities and the National Education Guidelines to the new Board.
- Melanie Toft presented the updated Board Risk Register.
- A discussion took place in relation to the health and safety of the children crossing the road by the school gate while Auckland Transport is working on the new crossings. The Board is satisfied that we have adequate parent and teacher supervision.

Meeting Closed at 9.00
Next Meeting: April 2019

Signed 
Chairperson, Board of Trustees

Date: 29th July 2019.