

Hauraki School Board Meeting Minutes
6:00pm, Monday 5 December 2022

Present: Paul Barber, Logan Burson (Staff Rep), Clarinda Franklin (Principal), Sarah Gold, Sarah Keber, Emily McRae

Apologies: Queenie Lai, Christopher Pipes (Alt. Staff Rep)

Conflicts of Interest:

None noted.

Minutes of Previous Meeting:

Resolved that the minutes of the meeting held 7 November 2022 are approved with minor edits. Actions arising have been addressed as follows:

- Email address and welcome email from the Board to be sent early 2023;
- Safe use of technology, including uploads (rather than links) and safenet, discussed with staff. Youtube links on hold for junior school until 2023;
- Website update (and communication streamlining for parents) to be considered in 2023. Seesaw upgrades expected in 2023, including consideration of mix of online and hard copy learning;
- EOTC procedures refreshed with staff;
- Pool committee update expected at PTA meeting 6 December 2022 (including costings and fundraising, postponement of fundraising activity originally scheduled for 11 December 2022);
- Dual purpose school sport shirt investigated through BIS (Apparel) and Samara and samples being prepared.

Financial Report (including Property):

The Chair spoke to the October 2022 Financial Report. Overall on track.

Principal's Report (including Annual Plan):

The Principal spoke to the report, noting:

- Roll numbers stable
- International students' code of compliance accepted
- Reporting aligns to Ministry requirements (additional extension reporting and year one/6 year old assessments captured elsewhere):
 - noted results generally very impressive compared to national norms;
 - structured literacy programme results starting to come through, particularly consistency across classes;
 - ongoing professional development to be considered re moderation of spelling results (something to watch or complete additional tests if required);
 - Y3/Y4 reading trended downwards, to be considered as part of Y5 (focusing at Y4 level early on Y5);
 - Boys slightly ahead of girls in math. This seems consistent with an international

trend, particularly during primary school years with gaps less prevalent at intermediate, secondary school and tertiary education (Global Education Monitoring Report 2022).

- o Additional classes and expertise (eg. special needs) impressive.

Risk Register:

The Chair spoke to the report.

Sports Policy: approved with edits to make wording more generally applicable to all students, linking ability to have teams to availability of volunteers, attaching Fair Play Code.

Alcohol and Drugs Policy: approved with edits to remove reference to GP consent being required before medication is administered, cross-reference additional policies (eg. hall hire, privacy and suspension) including to make clear non-staff adult behaviour is generally not the school's responsibility.

Rehabilitation Policy: approved.

EOTC Policy: approved with edits to remove reference to Principal delegation (as inherent in legislation and therefore not specifically referenced in every policy), clarify participation and challenge are encouraged, cross-reference additional policies (eg. privacy, child protection), and reference most recent Ministry EOTC guidance.

Health and Safety:

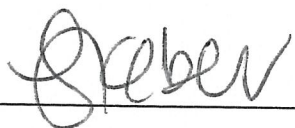
No serious incidents to report. Child caught in balustrade railing safely released through design.

General Business: end of year staff and Board gathering 3-5pm Thursday 15 December.

The meeting closed at 8pm.

Next meeting: 6pm, February 2023 (date tbc).

Signed: _____



Dated: _____

27/2/23

Presiding Member, Board of Trustees