

Hauraki School Board Meeting Minutes
Monday 29th August 2022
7.30pm

Present: James Greenway, Jennine Cassidy, Sarah Keber, Sarah Heron, Matthew Manning, Christopher Pipes & Principal Clarinda Franklin.

MINUTES OF PREVIOUS MEETING:

That the minutes of the previous meeting held 4th July 2022 having been distributed are approved. **CARRIED**

Matters Arising:

- No new matters.
-

REPORTS

Principal Report Clarinda presented her report and took questions from the board.

- July 1 roll returns were submitted to the Ministry which will determine our staffing and funding allocation for 2023.
- Several year 5 and 6 children sat the ICAS Writing, Digital Technologies, English, Science, Spelling and Math tests. Students sitting these are from Australia, N.Z, Pacific and International schools so results provide an indication of how well we're tracking in a wider context.

Financial Report: Sarah sent through the July Budget via email, and it was taken as read.

- Total income for the year to date is \$635,649 (81% of the annual budget), comprising of Government grants, interest, and locally raised funds:
- As of 31 July, the school has received \$103,182 in donations against the annual budget of \$100,000 (103%). This is approximately the same as July 2021.

Property Report:

- We have now received and accepted the quote to paint the whole school (with the exclusion of the new block)

Health & Physical Education 2022 Review:

- Christopher Pipes presented to the board a Health & Physical Curriculum review. It was noted that the biggest effect on PE and health was COVID. Classes were not being brought together, gear was not being shared, therefore the curriculum was not fully realized. However, the overall report was very pleasing and the Board thanked Christopher for not only presenting the report, but for also going above and beyond.

POLICIES – The policies as noted below were reviewed by the board.

Stand-down, Suspension, Exclusion and Expulsion - This policy needs further review. Sarah Keber has agreed to re-write for review at the next meeting. **ACTION: Sarah Keber**

Food: This policy is ready to be signed off.

Enrolment Scheme: There are a few minor wording changes required as per meeting notes taken by Clarinda. Once changed this policy is ready to be signed off.

Copyright: This policy needs further review. Sarah Keber has agreed to re-write for review at the next meeting. **ACTION: Sarah Keber**

HEALTH & SAFETY/COVID

- There has been one broken arm on the middle playground recorded since our last meeting. The child jumped off a piece of equipment and landed on her arm.

GENERAL BUSINESS:

- BOT elections - James has created a board handover package which he will share on google drive and will be ready to hand over to the incoming board before the first meeting. The meeting will start at 7.00pm with an introduction of drinks and nibbles, then the meeting will start at 7.30pm. **ACTION Jennine to sort out drinks and nibbles.**
- Earlier in the year, the board committed to do a final outgoing board letter. **ACTION: James & Sarah Keber**

There being no further business James moved that the public part of the meeting be closed at 8.40pm.

Next meeting: 26th September

Signed: _____

Presiding Member, Board of Trustees

Dated: _____

27/9/22