

Hauraki School Board Meeting Minutes
6:00pm, Monday 3 April 2023

Present: Clarinda Franklin (Principal), Logan Burson (Associate Principal), Sarah Keber (Chairperson), Queenie Lai (Treasurer), Emily McRae, and Paul Barber.

Apologies: Christopher Pipes (Deputy Principal/Alt. Staff Rep), Sarah Gold (Secretary)

Minutes of Previous Meetings:

- Resolved that the minutes of BOT Meeting held 27 February 2023, be approved.

Risk Register Review

- The Board reviewed the Risk Register.
- New Word format discussed and agreed to with trial 'traffic light' colour coding to prioritize highest to lowest risk.
- Relevant school policies to be that inform responses will be added into document.
- No imminent threats identified requiring immediate action.
- Risk Register to be available as Google Doc for BOT to make notes for review held at least once per term.

Treasurer's Report

- 2022 Accounts currently being finalized for submission.
{Addendum – 5/04/2023 Auditors' request for Board confirmation of cyclical management plan approved}
- February 2023 reports discussed.
School donations budget is 90% which is quite high.
Water damage of \$15000 unexpected expenses. School has made application to MoE for reimbursement. In the meantime, expense to stay on school's accounts.

Principal's Report

School student roll is steadily growing, a lot of new enrolments across the school since last year. There has been a lot of overseas enrolments which may place extra demands on ESOL resources. PTA AGM new officers elected.

Clarinda and Logan attended introduction course to new curriculum being introduced across 8 areas which is anticipated to be implemented by 2026. Curriculum Levels are removed with guidance what is expected by 6 months at school, 3 years at school and 6 years at school.

Triennial Policy Reviews

The Role of the Parent/Guardian in School Life: no further amendments and approved.

Child Protection Policy – no further amendments and approved.

Gifted and Talented – no further amendments and approved.

New G&T teacher for 2023 who, with Clarinda's support, is in process of updating G&T register.

Health and Safety

One accidental broken arm.

Another broken arm was accidental but preceded by strong push. Clarinda discussed event with children involved and their parents with a consequence implemented.

General Business

BOT chairperson thanked Clarinda and staff for keeping school open during recent industrial action.

Staffing - Clarinda reported there are 4 teachers of fixed term positions.

3 teachers are on staff but not currently working within the school:

1 has a year's leave of absence, 2 are starting maternity leave.

Recent increase of numbers, particularly in Year 2 has led to increase in class numbers from 23-24 to now 27-28 students. 9 – 10:30 teacher aid in each class plus for structured literacy with an additional 3 sessions in the middle block per week in each class to take targeted groups.

2023 Board meetings accepted as:

Monday 22 May

Monday 26 June

Monday 14 August

Monday 18 September

Monday 6 November

Monday 4 December

Correspondence

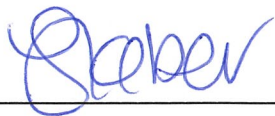
No correspondence received.

New BOT email has been established. The email address is: boardoftrustees@auraki.school.nz

The meeting closed at 7:30pm.

Next meeting: 6pm, Monday 22 May

Signed: _____



Dated: _____

22/5/23

Presiding Member, Board of Trustees