

Hauraki Primary School

Policy Document

Property Management

Rationale:

Hauraki School Board of Trustees has in accordance with our obligations manages and maintains the school property.

Purpose:

- To maximise the benefit to the school through prudent allocations and control of financial and property assets.

Guidelines:

1. Buildings, facilities, and grounds at Hauraki School will be maintained so as to provide a safe and healthy environment.
2. The Board will comply with any current asset management agreement including any property occupancy agreement.
3. The five and ten year property plan will provide a guide for expenditure on the school's land and building and will be reviewed annually. It will include general modernisation and building replacement.
4. The Board will allocate funds each year to reflect the school's priorities as outlined in the ten year property plan, strategic plan and annual plan.
5. Property maintenance and minor capital works is provided as part of our operational funding.
6. The school will comply with all current relevant acts of legislation and by laws regarding property.

Signed: _____



Date: _____

10/5/2021

Chairperson Board of Trustees:

Review Date: _____

Jan 1, 2024

Related Policies: Health and Safety