

Hauraki Primary School

Policy Document

Classroom Release Time (CRT)

Rationale:

Address teacher workload while maximising benefits for student learning.

Purpose:

- enhances the school's teaching and learning programmes
- the teacher's professional growth
- the learning needs of the students

Guidelines:

1. Each classroom teacher (or fulltime relieving teacher for a term or more) employed for at least .8 of a week, is provided with the equivalent of ten hours classroom release time per term.
2. The use of CRT should normally be consistent across all classroom teachers.
3. The method of allocation for CRT should be reviewed regularly by Senior management and may vary depending on the identified need of the school.
4. Release time generated through entitlement and additional responsibilities or management, should be kept separate as much as possible.
5. CRT is not normally cumulative, however where for genuine reasons, it is not possible to provide CRT to an individual, the school will record the reason for non-delivery and/or reallocate the CRT at a later date, preferably in the same school year.

Signed: _____



Date: _____

20.5.17

BRENDON CLARK

Chairperson Board of Trustees

Review Date: _____

20.5.20