Hauraki Primary School
Policy Document

Assessment

Rationale:
National Guideline 1 requires teachers to gather assessment information that is sufficiently comprehensive to enable the progress and achievement of students to be evaluated.

Purpose:
To assess information and use that information to identify progress and achievement, trends and patterns for each level and for groups of students particularly Maori and Pasifika, as required, and to inform reporting where applicable against National Standards.

Guidelines:
1. A range of assessment tools are used for gathering information and these are detailed in the front section of the School Scheme.
2. Assessment information is collected in a variety of ways including teacher observations, from student samples of work, teacher student learning conversations, and written or orally administered tests.
3. Quality assessment information using a broad range of evidence informs overall teacher judgements in relation to literacy and numeracy National Standards.
4. Assessment contributes to teacher integrity so teachers can identify progress and achievement, trends and patterns for individuals and for groups including target children.
5. A planned cycle of assessment that provides clear guidelines for what is to be assessed, when it is to be assessed, and how and where it is to be recorded ensures a consistent approach as set out in the front section of the School Scheme.
6. Assessment of individuals and groups of students against learning intentions is done on the basis of achievement objectives in the National Curriculum and identify what students know and what they need to learn at each level.
7. A balance of knowledge, attitudes/values and skills is assessed including key competencies.
8. The capability of teachers and students using assessment for learning strategies contributes to students taking responsibility for their own learning.
9. Individual student goals for reading, writing and maths are reflected on and assessed on an ongoing basis by students and teachers as an integral part of learning.
10. All teachers are provided with specific guidelines for recording purposes to ensure consistency across the school. These are kept in teachers' assessment folders or digitally and/or recorded in the student management system Edge, and should be available for inspection on request by the syndicate leader or principal.
11. Assessment provides insight into the success of programmes and enables teachers to adapt their teaching.

Signed: B _____ **Date:** 12 SEP 17

BRENDON CLARK

Chairperson Board of Trustees **Review Date:** TERM 3 2020